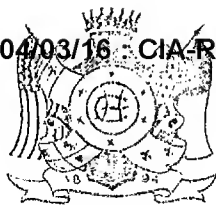


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The HOUSTON Club

P. O. BOX 52969

HOUSTON, TEXAS 77052

225-1661

28 December 1977

MANAGER'S OFFICE

Admiral Stansfield Turner
Director Central Intelligence
Attn: Herb Hetu.
c/o Central Intelligence Agency
Washington, D. C. 20505

Dear Admiral Turner:

This is to confirm the date of 1 February 1978 when you will address the Men's Forum of The Houston Club.

Those in attendance at the Men's Forum will consist of several hundred of Houston's leading citizens and businessmen. The purpose of the Forum is to keep our members informed on events and conditions as they affect the present and future of our society and business conditions.

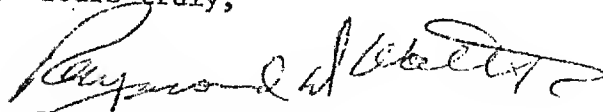
The following is a brief list of items that will be of interest to you:

1. The Houston Club has 2500 members, almost every leader in our business community.
2. The Men's Forum meets at noon with lunch served at 12:00 and your talk will follow at 12:35. There will be questions in writing submitted to you in advance for you to interject at the close of your prepared text. The meeting is over at 1:30 P.M.
3. Enclosed are several copies of The Houston Clubber magazine to show you one of the methods to inform our members of your coming address.
4. We have set aside space for your press conference at 11 A.M. on Wednesday 1 February 1978.
5. I will need the names of the other people traveling with you to complete the necessary reservation information at the Hyatt-Regency Hotel.

- 2 -

If you have any further questions concerning the Men's Forum Luncheon either you or Mr. Herb Hetu may contact me and I will respond immediately.

Yours truly,


Raymond D. Watts
General Manager

Encl.

c.c.



Mr. Herb Hetu

RDW/sg

EXECUTIVE SECRETARIAT

Routing Slip

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Remarks:

Please advise the DCI
as appropriate

Executive Secretary

1/3/78
Date

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EXECUTIVE SECRETARY FILE

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